

**RULES FOR USE OF SPACES FOR STAY AND PARKING  
OF VEHICLES IN THE UNSECURED PUBLIC PARKING LOT  
OF VARNA AIRPORT / BURGAS AIRPORT**

(effective as of 16.02.2026)

**1. GENERAL PROVISIONS**

These RULES FOR USING SPACES FOR STAY AND PARKING OF VEHICLES IN THE UNSECURED PUBLIC PARKING LOT AT VARNA AIRPORT/ BURGAS AIRPORT, hereinafter referred to as the "RULES" have been prepared by FRAPORT TWIN STAR AIRPORT MANAGEMENT AD in its capacity as a Concessionaire of the civil airport for public use Varna and the civil airport for public use Burgas (hereinafter referred to as the "AIRPORTS"). The access to the parking lots is granted via automated parking system for managing and control /APS/.

**2. PARKING AREAS**

According to their purpose, the spaces for stay and parking of vehicles shall be located into the following parking areas:

**Area 1 – SHORT-STAY AREA**

Spaces located within individual areas marked on the enclosed layout in RED shall be used only for stay of vehicles within the time required for loading/ unloading of baggage and pick -up/ drop-off of passengers (maximum 10 min.), with NO right to parking.

**Area 2 – CAR PARKING AREA**

Spaces located within individual areas marked on the enclosed layout in GREEN shall be used for short and long stay and parking of vehicles of passengers and visitors who have got a ticket from the parking ticket machine located at the entry point of the relevant airport.

**Area 2 SHORT STAY – CAR PARKING AREA** (valid for Varna airport only)

Spaces located within individual areas marked on the enclosed layout in DARK GREEN shall be used mostly for short stay and parking of vehicles of passengers and visitors who have got a ticket from the parking ticket machine located at the entry point of the relevant airport.

**Area 3 – BUSES AND MINIBUSES PARKING AREA**

Spaces located within individual areas marked on the enclosed layout in BLUE shall be used for stay and parking of buses and minibuses.

**Area 4 – RENT-A-CAR PARKING AREA**

Spaces located within individual areas marked on the enclosed layout in ORANGE shall be used for stay and parking of vehicles of the rent-a-car operators.

**Area 5 – TAXI PARKING AREA**

Spaces located within individual areas marked on the enclosed layout in YELLOW shall be used for stay and parking of taxi vehicles.


**Area 6 – VIP PARKING AREA**

Spaces located within individual areas marked on the enclosed layout in VIOLET shall be used for stay and parking of VIP vehicles.

**Area 7 – STAFF PARKING AREA**

Spaces located within individual areas marked on the enclosed layout in PINK shall be used for stay and parking of staff and company vehicles of FTSAM personnel, as well as vehicles of commercial partners of FTSAM, in accordance with commercial agreements.

**Area 8  – PARKING AREA FOR DISABLED PERSONS AND PERSONS WITH REDUCED MOBILITY**

Spaces located within individual areas marked on the enclosed layout with  shall be used for stay and parking of vehicles of disabled persons or persons with reduced mobility.

### 3. SAFETY OF USE

#### 3.1. Road Traffic Safety

- Spaces for stay and parking are accessed, occupied and vacated via adjacent service roads, in strict compliance with the Road Traffic Act and the Rules on the implementation of the Road Traffic Act, with the vertical and horizontal road marking and with the rules and restrictions, effective at the territory of the Airports.
- The approach to the entry/ exit of the airports is carried out without delay. If there are any circumstances under which the vehicle is standing on a road leading from or to the entry/ exit of the Airport, regardless of the ability to move (even in case of failure) the same shall be immediately removed from the road by its driver and positioned at a space indicated by an employee of FTSAM, and if necessary- shall be towed away by the relevant services at the expense of the driver.
- Vehicles shall be parked by strictly observing the marking and signage in the parking areas dedicated to the relevant type of parking or stay so as not to create difficulties in parking, stay, transiting and use of other vehicles using the parking areas at the same time and the pedestrians.
- Whenever the vehicles are parked, the braking mechanism must be set or they must be secured in a way to prevent the car from moving by itself.

#### 3.2. Cleanliness of and safety within the parking areas

In the parking areas shall not be allowed:

- parking of out-of-service vehicles and equipment
- repair works
- draining or filling the vehicles with fuel and lubricants and other hazardous fluids that can lead to spills, fires and others
- warehousing or overloading of luggage, cargo, mail or other goods except for the needs of the tour operator activities
- pollution, storage of parts or equipment and spills of fuel and lubricants
- destruction of the pavements and the road marking
- storing or keeping dangerous goods and materials in the vehicles.

**4. PRICES AND PAYMENT****4.1. Pricelist****ЦЕНОРАЗПИС ПАРКИНГ / PRICE LIST PARKING**

на „Фрапорт Туин Стар Еърпорт Мениджмънт“ АД / of Fraport Twin Star Airport Management AD

**ДО / UP TO****10 мин / min**(максимум 2 пъти на МПС за 24 ч.)  
(max 2 times per vehicle for 24 hours)  
(+5 мин след валидиране на билет / +5 min after ticket validation)\***ЦЕНА / PRICE****безплатно**  
**free of charge****40 мин / min**(за хора в неравностойно положение)\*\*  
(for people with disabilities)\*\***безплатно**  
**free of charge****1 час / hour****2.50 EUR / 4.89 BGN****2 часа / hours****4 EUR / 7.82 BGN****3 часа / hours****6 EUR / 11.73 BGN****4 часа / hours****8 EUR / 15.65 BGN****5 часа / hours****10 EUR / 19.56 BGN****6 часа / hours****12 EUR / 23.47 BGN****7 часа / hours****14 EUR / 27.38 BGN****8 часа / hours****16 EUR / 31.29 BGN****9 часа / hours****18 EUR / 35.20 BGN****10 часа / hours****20 EUR / 39.12 BGN****11-24 часа / hours****24 EUR / 46.94 BGN****2 дни / days****28 EUR / 54.76 BGN****3 дни / days****31 EUR / 60.63 BGN****4 дни / days****34 EUR / 66.50 BGN****Всеки следващ ден****+ 3 EUR / + 5.87 BGN****Each subsequent day****+ 3 EUR / + 5.87 BGN**

Цената се дължи за всеки започнат час / ден. Всички цени са с ДДС. Изгубен билет се заплаща за реалното време за ползване на паркинга, но не по-малко от 15 EUR / 29.34 BGN.  
The price applies for every starting hour / day. All prices include VAT. Lost ticket is paid for the actual time of use of parking services, but not less than 15 EUR / 29.34 BGN.

\* Валидиране на билет се извършва чрез поставяне на билет в разплащателен терминал с цел проверка и/или заплащане на дължимата сума.

Престоят и паркирането в паркинга е безплатен за първите 10 минути, считано от момента на издаване на билет от паркинг машината. При валидиране на билет, ползвателят получава еднократно 5 минутно удължаване на времето. Тези допълнителни 5 минути започват да текат от момента на проверка на билета, а не след изтичането на безплатните 10 минути.

Посетителите заплащат дължимата цена за паркиране на разплащателните терминали, както и на изходния пункт. След заплащане, времето за напускане е по-дългия период от време: 15 минути или времето, оставащо до изтичане на платения престой.

\*\* До 40 минути за лица, притежаващи карта за лица с трайни увреждания, съгласно стандартизиран модел на Общността от Приложението към Препоръка 98/376/ЕО на Съвета от 4 юни 1998 г.

За активиране на възможността за ползване на удълженото безплатно време за престой и паркиране, притежателят на карта за лица с трайни увреждания следва да се идентифицира пред служител на паркинга на изхода от летището.

\* Ticket validation could be done by inserting the ticket into an Automated Payment Machine (APM) in order to check and/or pay the amount due.

The parking service at the parking areas is free of charge for the first 10 minutes, starting from the moment a ticket has been issued by the parking device. In case the ticket is being validated and this could be done only one time, additional 5 minutes are provided. Those additional 5 minutes are added at the moment the ticket is being validated and they are not added automatically to the 10 minutes free parking service.

The visitors pay the amount due for the parking service at the APMs or at the service point at the exit booth. After the payment is done the time for exiting the airport is the longer period of time: 15 minutes or the time remaining until the end of the paid stay.

\*\* Up to 40 minutes for persons holding a parking card for individuals with permanent disabilities, according to a standardised Community model requirements set out in the Annex to Council Recommendation 98/376/EC of 4 June 1998.

For activation of the option for using the extended free of charge parking stay, the card holder with permanent disabilities should identify himself in front of an airport parking employee at the airport exit booth.

**The charge is applied for every starting hour/ day.**

**All prices include VAT.**

\* Validation of ticket means inserting the ticket in the parking payment machine/ at the exit point aiming to calculate the duration of the stay, verification and/ or payment of the amount due.

Each visitor has the right to use the free of charge time up to 2(two) times for a 24- hour period, regardless of the duration of the stay and parking during which the above-described option is used.

\*\* In case the parking ticket is lost or destroyed the amount due is the price (as per the valid Pricelist) for the actual time of use of the parking services, verified by the APS **but no less than 15 euro / 29.34leva.**

4.2. The stay and parking in the parking areas at the relevant airport is free of charge for the first 10 minutes, starting from the moment when a ticket is issued by the parking ticket machine. In case the ticket is validated and this could be done only once, additional 5 minutes are provided. Those additional 5 minutes are added at the moment the ticket is being validated and they are not added automatically to the 10 minutes free parking service.

4.3. The visitors pay the amount due for the parking service at the APMs at the relevant airport located as per the layout applied (Appendix №1 and №2), at the service point at the exit booth or via the mobile application. After the payment is made the time for exiting the airport is the longer of: 15 minutes or the time left within the prepaid period.

4.4. The payment ticket machines accept only payments by bank cards.

**5. CONTROL AND RESPONSIBILITY**

5.1. Fraport Twin Star Airport Management AD ("FTSAM") shall monitor compliance with these RULES.

5.2. By taking a ticket from the parking system, every USER is considered to have read and accepted these RULES for using spaces for stay and parking of vehicles in the unsecured public parking lots at Varna airport and Burgas airport.

5.3. Wherever parking or standing of a vehicle in violation of the present RULES is ascertained, FTSAM without being obliged to give a prior notice to the driver of the vehicle, shall inform the competent authorities to take the appropriate actions within their competence.

5.4. In case of breaches of the provisions of Art. 3.2. herein, the relevant driver shall immediately remedy such breaches at their expense.

5.5. The driver of the vehicle shall be liable for any damages caused by him/her or by accompanying persons to FTSAM and/or third parties, including pollution in the parking lot. The driver is obliged to immediately report to FTSAM on the damages caused, but in any case before leaving the parking lot.

5.6. The driver of the vehicle shall bear financial liability for any and all damages caused to the parking infrastructure of the Airports, including but not limited to pavements/surfaces, barriers, fences, directional signs, lighting fixtures, automated access control systems and other facilities, resulting from the driver's acts or omissions, as well as from the acts or omissions of any persons using the driver's vehicle.

5.7. In the event of damage to the FTSAM's property, the driver of the vehicle is obliged to reimburse FTSAM for all expenses incurred for repairing the damage, carrying out repairs, or restoring the damaged property, as well as any additional costs arising from the violation.

5.8. FTSAM has the right to offset amounts owed by the driver of the vehicle for incurred expenses, as well as to seek compensation for all damages suffered, in accordance with the general legal procedure.

5.9. FTSAM shall not be liable for damage, loss, theft, or any other harm occurring to the driver's vehicles, their parts, accessories, or items left in them, except in cases of proven intent or gross negligence by FTSAM or its employees.

5.10. In the event of an incident caused by the driver of vehicle resulting in damage to the FTSAM's property, a bilateral protocol shall be drawn up (Appendix № 3 to these RULES), signed by an authorized employee of FTSAM and the person who committed the violation. If the latter refuses to sign the protocol establishing the damage caused, the protocol shall be signed by the employee of FTSAM and two witnesses. Photos and video evidence shall be attached to the protocol, if available.

5.11. On the basis of the Report for establishing parking incidents and damages, FTSAM shall issue an invoice to the driver of the vehicle for the costs due for repairing the damage to the facilities and/or infrastructure of the public parking lot at Varna Airport and Burgas Airport.

5.12. In case of breaches ascertained of these Rules, FTSAM shall be entitled to demand from the relevant violator to immediately remedy such breaches. If necessary, FTSAM shall inform the competent authorities to take actions. The latter does not prevent FTSAM to claim for penalties through the court for caused damages and lost profits.

5.13. In case of operational necessity, in case hindering the activity of FTSAM or in case of unclaimed vehicles for more than 3 (three) calendar months and lack of information and data about its owner, FTSAM has a right to move the vehicle to another parking area or place where the vehicle shall not obstruct. The relocation costs are at the expense of FTSAM.

## **6. APPENDICES**

The following appendices are an integral part to these Rules:

Appendix № 1- Scheme of the Parking Lot at Varna airport

Appendix № 2- Scheme of the Parking Lot at Burgas airport

Appendix № 3 - Report for establishing parking incidents and damages

**Telephone contacts of the employees of Fraport Twin Star Airport Management AD, responsible for using the parking lots: Varna Airport +359 888 12 80 80; Burgas Airport +359 884 81 00 08**